

Yale SCHOOL OF MUSIC

Office of Concerts and Public Relations

RECITAL CONTRACT
Student Recitals

P.O. Box 208246
New Haven, CT 06520-8246

Campus address:
Sprague Memorial Hall
98 Wall St

T 203 432-4142
F 203 432-7542

Within **14 days** of reserving your recital date, please complete this form, obtain the signatures of your major teacher and accompanist (if applicable) and submit to the Operations Office. Allowances will be made for students whose teachers and/or jurors are not available for signatures, but you must let the Operations Office know if you require this extension. An email from your teacher or accompanist to tara.deming@yale.edu is an acceptable substitute for a signature.

NOTE: Cancellation or postponement of this recital after submission of this contract will result in a **fine of \$500**. Rescheduling will not be permitted until a completed Cancellation Form and payment are submitted to the Concert Office.

PLEASE PRINT. **Once completed, please return this form to the Operations Office.**

CONCERT HALL

- Sprague
- Woolsey
- Sudler
- Other:

Venue / Phone

Venue Signature

EQUIPMENT REQUEST

- Harpsichord
- Sound System
- No. of chairs/stands:
- Other:

PIANO CHOICE

Piano recitals only

- New York
- Hamburg
- Both

RECORD & LIVE STREAM

- Record degree recital—FREE
- Record non-degree recital—\$250
- Not Recorded

OFFICE USE

Entered into Tessitura

--	--	--

Copy for Accompanist Coordinator

--	--	--

TO BE COMPLETED BY STUDENT

Recital Date MONTH DAY YEAR

Recital Time

Recitalist

Instrument / Vocal Category

E-mail Address

Phone

Major Teacher

Accompanist

STATUS

- Degree Recital
- Required but **not** degree
- Informal
- First Year
- Second Year
- Third Year
- Fourth Year

If you are not sure if this is your degree recital, consult Kellie Wood or Tara Deming.

DEGREE

- D.M.A. (in residence)
- M.M.
- M.M.A.
- Artist Diploma
- Certificate in Performance

I have read the Student Recital Guidelines and agree to their terms.

Recitalist Signature

Date

SIGNATURES

Major Teacher

Date

Accompanist

Date

Manager, Operations Office

Date

COMMENTS/EXPLANATION:

- Approved
- Not Approved